

Paw Creek Elementary SIT Agenda and Minutes

School Improvement Team

Meeting Minutes

Date: Monday, 12/12/2022 @ 3:00 p.m. Zoom Link:

<https://cms-k12-nc-us.zoom.us/j/97297916395?pwd=TGpjeVFxQkpTVlYzaDZFendsaDJ1UT09>

Passcode: PCESLT2122

Chairperson: Michelle D. Wilson

Team Members: Danielle Belton, Latresha Wilson, Djuna McLeod, Rachelle Gethers, Anna Renne, Brooke Sanford, Sean Raynor, Allen Deese, Leticia DeLeon, Jessica Nunez, James Wright, Busola Stackhouse, LaKeisha Stewart, Edwina Hill

1. Call to Order and announcements

- a. December 13th: 2nd Grade Concert at 5:30pm
- b. December 14th: STEM K-2 Showcase
- c. December 15th: 2nd Grade Field Grade, 4th grade field trip
 - i. Staff breakfast (asking for donations from parents)
- d. December 16th: Polar Express
- e. December 18th: Exciting Surprise.....Details to follow
- f. December 19th: Family Fun Night at Kate's Skates in Gastonia 5-8pm
 - i. Proceed go to Paw Creek
- g. December 21st: Bulletin Boards are due
- h. December 20th -January 2nd: (return on Tuesday January 3rd)
 - i. Winter Break
- i. Next SIT Meeting
 - i. January 9th

2. PTA Announcements

- a. If you need anything for your club, needs for incentives, supplies etc. Please send the need to Belton who will send it to PTA.
- b. All of the hot chocolate has been purchased and they are ready for the polar express

3. Title IX

- a. Discussion for the month
 - i. Investigations have been conducted and it has been determined that they were not Title IX
 - ii. There are a few staff members who still need to complete

4. Indicators for the 22-23 SY

a. Family and Community-Parent engagement

- i. The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning). (5182)

1. **Parent feedback survey was completed and will keep open until the end of December**
 - a. **QR code in english and spanish**
2. **Can goods drive and we donated over 500 lbs of food**
3. **Coat Drive is in progress and we have over 30 coats**
4. **Progress reports wen home last week**

b. Leadership Capacity-Monitoring Instruction in School

- i. The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers. (5149)

1. **Daily Walkthroughs**
2. **Increased support with coaches, facilitators, and Multiclassroom Leads**
3. **Looking at trends**
 - a. **Student engagement**
 - b. **Data driven small group instruction (EC to TD)**
 - c. **Data driven independent instruction**
4. **Maximizing instructional time**
5. **Formal observations and feedback**

c. Instructional Excellence and Alignment (Curriculum and instructional alignment)

- i. Instructional Teams develop standards-aligned units of instruction for each subject and grade level. (5094)

1. **Planning sessions and data dives with MCLs**
2. **Grade levels have received release time for planning**

d. Instructional Excellence and Alignment (Student support services)

- i. The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers. (5117)

1. **MTSS groups are showing progress**
2. **Tier 2 and Tier 3 plans have been created**
3. **Progress monitoring is occurring weekly**

- ii. ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for support and interventions when necessary. (5124)

1. Continuing with Caring schools lessons

5. School Improvement Plan Goals

- a. The percent of Black and Hispanic 3rd grade students combined who score at the College and Career Ready (CCR) level --a 4 or 5-- on the English Language Arts (ELA) EOG will increase from 20.7% in SY 2021-2022 to 35.4% in SY 2022-2023 and 50% in SY 2023-2024. (Aligns with A2.04, B3.03, and CMS Goal 1).
 - i. **Flex groups for all grade levels**
 - ii. **Progress monitoring is occurring weekly**
 - iii. **Schoolwide reading challenge ended and will return in January**
- b. We will meet or exceed expected Educator Value Added Assessment System (EVAAS) growth for our overall school index in SY 2022-2023 and SY 2023-2024. (Aligns to A4.01, B3.03, and CMS Goal4).
 - i. **Growth was made with EVAAS**
- c. The percent of students reporting a positive self-perception of their self-management on the Fall Panorama Screener will increase from 72% in Grades 3-5 to 75% in Grades 3-5 in September 2024. (Aligns to A4.06 and CMS Guardrail)
 - i. **FLY group met for the first time last week**
 - ii. **Data will be sent out next week**
 - iii. **Goals have been modified based upon new data.**
- d. Duty Free Instructional Planning Time for Teachers: The NC SBE's statutory provision 115C-105.27(b)(7) requires all schools to have a plan to provide virtually, in person, or hybrid duty-free instructional planning time for every teacher under G.S. 115C-301.1, with the goal of providing an average of at least five hours of planning time per week (A2.04).
 - i. **Teachers are being provided the state required amount of time for planning.**
- e. Bullying Prevention: Provide a positive school climate, under CMS regulations JICK-R, by promoting a safe learning environment free of bullying and harassing behaviors (A4.06).
 - i. **Continuing with caring schools**
- f. Duty Free Lunch: The NC SBE's statutory provision 115C-105.27(b)(6) requires all schools to include a plan to provide a minimum of 30 minutes for a duty-free lunch period on a daily basis for every teacher under G.S. 115C-301.1(a) (A4.06).

- i. Duty Free Lunches have started**
- g. Maintain the proportionality of our Out-of-School Suspension (OSS) data for Black students at 0% in SY 2022-2023 and SY 2023-2024. (Aligns to A4.06 and CMS Guardrail 1)
 - i. Continues to be at 0%**

6. Staff and Parent Feedback

- a. No Feedback or comments were provided at the meeting

7. Principal Comments:

- a. District Superintendent came today to look at 3rd grade classroom today and get feedback on how we do the work
- b. We are a model school and the district is coming again tomorrow to visit
- c. Duke energy featured the school and captured the activity around gardening and the vegetables were giving to Johnson and Wales and a recipe book was created and sent to Duke energy customers
- d. New cafeteria monitor will be starting next month
- e. Hired another teacher's assistant for PE while Ms. Parks in on maternity leave
- f. Still looking for another part time EC resource teacher (an additional position)

8. Adjournment

- a. 3:23pm